

BEACON HILL ELEMENTARY SCHOOL

Governing Board Minutes

170 Alton, Beaconsfield

Thursday, September 28th, 2023 – 6:00 PM

Attendance: Martha Farley, Betty MacKinnon, Marcia Ploplis, Nathalie Noiseux, Natalie Maurice, Nathalie Mancini, Pary Skarogiannis, Isabelle Belanger, Marilyne Boyer, Alexandra Andreiasi, Katherine Malard, Melissa Samuel, Jordan Lupovici, Julia Di Staulo, Annie Smith

Regrets: Tara Beach

Territorial Land Acknowledgement

1. **Approval of Agenda** – Motioned by Nathalie Noiseux. Seconded by Alex Andreiasi. All in favor.
2. **Approval of Minutes of June 15th, 2023 meeting** – Motioned by Katherine Malard. Seconded by Melissa Samuel. All in favor.
3. **Public Question Period** – No public present.

4. Reports:

4.1 Principal

We have had a great start to the school year. We are at 284 students and continuing to grow. We welcomed many new families to Beacon Hill this year. All students have settled into their routines with their teachers.

Staff Information:

I would like to welcome Jessica Bedard who will head up the Resource Department. She is our new French Resource Teacher. As well, welcome to Mary Ann Tawadrous who will be our 50% English Resource Teacher and 50% English Grade 4 Teacher.

We say hello to Martha Farley – our new daycare technician!

Cheryl La France will be staff assistant for the 2023-24 school year She acts as the principal in my absence from the building. She also is a representative for our Anti – Violence and Anti – Bullying Policy.

The Beacon Hill staff has signed up for various committees.

Lockdown, Fire and Emergency Evacuation Drills

We have completed 5 fire drills and 1 lock down.

Our Emergency Preparedness Committee has been given various duties and the binder has been updated as well (and signed by the Regional Director).

The Orange Shirt Committee is working on activities for September 29th. The entire school will be encouraged to wear orange to recognize the day.

We have 25 Grade 6 students registered for the Kindness Committee.

4.2 Staff

September 7 & 11: K4 and K5 students were greeted with balloons to mark their first full day of school.

September 12: Thanks to Everblast, students enjoyed a fun-filled day of team building activities both in the gym and outdoors which included marble tubes, giant cup stacking, strike a light, megaball across the ocean and archery (for the older kids).

September 13: The sun was shining, and everyone was ready with their smiles for Picture Day.

September 7, 14 and 15, 20: Fire drill practice.

September 19: Lock down drill.

September 20: Ultimate Frisbee tournament (grade 5) at Terra Cotta Park

September 21: The entire school participated in the Annual Terry Fox Walk/Run, which was then followed by a staff vs grade 6 soccer baseball game. Home and School provided popsicles to all students.

4.3 Parent Rep

There is no report.

4.4 Home and School

Home and School GB Report-Sep 28, 2023

Catherine Fini

H&S membership: 49 members thus far (campaign still ongoing). 57 last year.

AGM/First meeting: Sep 11th, in person. Good turnout; 14 people including Mrs Maurice and Mr Lag. Appointed 4 members to the exec committee for 2-year terms. We're excited to help facilitate the hot lunches 2x week, and our upcoming Spooky Hill Halloween Bash!

Annual President Report 2022-23: see attached

Calendar of Events 2023-24: see attached. Events and fundraisers were already approved by GB in June 2023

What else is H&S up to? (Not already listed on Calendar of events):

- Teacher wish list granted- 2 tables in the staff room, library bookcase, clarinet repairs
- Mural/stencils for the library and around school-coming soon by studio Ouest, funded by H&S

Seeking approval:

- 1) Raise pizza price from \$5.38 (\$70/13 lunch dates) to \$6 for 2 slices, starting in round 2 (February 2024) due to another supplier increase. Our cost is now \$4.03 per pizza lunch. If we do not raise it, we will not maintain our anticipated profit of approx. \$10k. We feel this is very reasonable, compared to other schools such as Sherbrooke Academy who are charging families \$10 for 2 slices (with pizza pizza, not Dominos)
- 2) Grad hoodies: Cost to parents is approx. \$45 for embroidered hoody. It's possible that part of the cost will be paid through fundraising-to be determined based on final results
- 3) Grad fundraisers: Jar guessing game at Halloween, Valentines and Easter: charge students \$1-2 per guess
- 4) Basketball court: H&S is looking into re-doing the asphalt and purchasing new nets for the court on school property; however, the cost will be high and this may take time. We are looking into grants and will be in touch with the city since this is very much a community basketball court and we feel the cost can be shared. In the meantime, we would like to add this to the 5-year plan as a high priority since the court is dangerous play on and we feel the upgrade would benefit not only the students but the entire community.

Approval for all Fundraising events in green.

Motioned by Jordan Lupovici. Seconded by Isabelle Belanger. All in favor.

H&S Calendar 2023-24: Anticipated Events & Fundraisers

Last updated Sep 19-2023:

Includes any services/events/fundraisers that are hosted by H&S, whereby H&S volunteers are requested, or if H&S helped to fund

FUNDRAISERS in yellow: already approved at June 15-2023 GB meeting

New FUNDRAISERS in green: need approval

DATE	EVENT	NOTES
23-Aug	School Supplies Pick up	5-630pm, school lobby
29-Aug	Curriculum Night –meet the teachers	H&S table to greet/sign up clothing samples/membership
28-Aug	Staff Welcome back treats	
12-Sep	Everblast fun day-	team building activities
First week of school	welcome back photo with theme	Staggered entry
13-Sep	First merenda hot lunch service	every Wed and Thurs
15-Sep	First pizza lunch begins (13 dates in round 1 and 15 dates in round 2)	every Fri
13-Sep	Picture day	
21-Sep	Terry Fox Run	H&S provides popsicles/gift cards for participation draw
1-Oct	Fred's Halloween box	Funds to charity- Diabetes
Week of Oct 16	Scholastic Book Fair	All funds to teachers in scholastic fund
Last week of Oct	Grad Halloween guessing game	
27-Oct	Spooky Hill Halloween Bash	
Beg Nov	Big Box of Cards fundraiser	
13-Nov	Remembrance day assembly-Piper	
Nov?	Teachers Convention-online in 2021	100\$/teacher/ taken from wish list
21-Nov	Super Recyclers	
Dec	Staff treats	
Week of Dec 4	Holiday gift shop	
17-Jan	Open House-K	H&S to answer questions
Feb	Grad Valentine guessing game	
Week of Feb 5	STRAW week. Online Donations requested	

Week of Feb 26	Carnival Week	Bingo Prize, snack, just dance prizes
Mar?	Vaccination (grade 4)	Snack and juice
Week of April 15	Scholastic Book Fair	All funds to teachers in scholastic fund
24-Apr	Art Gala	
Apr	Grad Easter guessing game	guess eggies
May tbd	Super Recyclers	
May	Sponsored Child or other TBC	raise funds for Plan Intl Canada
May	Grad Felix and Norton cookie fundraiser	
June	New Parents Visit	
4-Jun	End of Year Family Picnic	rain date 5th
4-Jun	2 for 1 Scholastic book sale at Picnic	All funds to teachers in scholastic fund
June	School Supplies order online	Distribution Via pickup August
June	Grad party	
June	School Supplies fundraiser	Pickup August, at school
1x month	Grad TCBY Fundraiser	
Various dates	Online donation requests for Grad and H&S	
Various dates	Photography	
Various dates-ongoing	Ongoing fundraisers -shopify: Tru Earth, (20% back), Flip Give (% back), Lovable lables (20%)	
Various dates	H&S meetings: 7 total	
Other-School spirit wear	Royal Blush	no longer a fundraiser-order directly through them
Other-Library	2x week	volunteers read, scan books, cover...

4.5 Daycare

Daycare Governing Board Report-September 28, 2023

The daycare staff and children are still working out kinks in the overall running of the daycare. We have 148 children registered for daycare services. 148 of those spots are 3 to 5 days. 7 of those spots are for 1 day and 9 are for two days of daycare.

Our days are spent mostly at the park right now. After school almost all the children go outside.

Ms. Kathy who has the 5 and 6 group has been working with her group on different things such Graffiti and other projects like finding the way out of a maze. She is also doing baking with them.

Our K 4 and K 5 educators have also done little projects with their groups, Making balloons.

They are also doing a lot of coloring and free art. The groups take turns using the gym, the library where the children use the iPads.

We will be doing our first ped day on the 22nd of Sept. We are having a welcome back theme.

The children will learn all about their friends and themselves. We will have face painting and hot dogs and ice cream, with a drink.

Our daycare fees have jumped from \$8.20 to \$9.20 a day for daycare fees. The lunch fees have also risen as well as the ped day fees. Lunch is now \$2.54 a day and ped days are \$15.75 which is Government fee and on top of that there is also an activity fee.

4.6 Commissioner

No report.

5. Business Arising:

5.1 Field trips:

Intermeil - Mirabel

Friday, May 17th, 2024

School Bus

8:50 – 1:00

Grade K4 & K5

1:6 Ratio

\$16.00

Motioned by Nathalie Noiseux. Seconded by Melissa Samuel. All in favor.

Salle Pauline Julien- Montreal

Tuesday, November 28th, 2023

School Bus

8:00 – 12:30

Grade K4 & K5

1:9 Ratio

\$0

Motioned by Annie Smith. Seconded by Alex Andreiasi. All in favor.

Salle Pauline Julien- Montreal

Wednesday, October 25th, 2023 and Monday, April 8th, 2024

School Bus

8:00 – 12:30

Cycle 1

1:9 Ratio

\$0

Motioned by Melissa Samuel. Seconded by Annie Smith. All in favor.

Camp Jouvence

Wednesday, January 31st, 2024 – Friday, February 2nd, 2024

School Bus

Grade 5

1:11 Ratio

\$210.00

Motioned by Isabelle Belanger. Seconded by Katherine Malard. All in favor.

Mont Rigaud – Down Hill Skiing

Wednesday, February 28th, 2024

School Bus

8:00 – 4:30

Grade 5 & 6

1:11 Ratio

\$42.00 - \$93.00

Motioned by Jordan Lupovici. Seconded by Nathalie Mancini. All in favor.

Grade 6 Camping Trip - Yamaska

Monday, June 17th, 2024 – Wednesday, June 19th, 2024

Coach Bus

Grade 6

1:11 Ratio

\$240.00

Motioned by Marcia Ploplis. Seconded by Martha Farley. All in favor.

Musee des Enfants

Thursday, November 16th

School Bus

K4 and K5

1:7 Ratio

\$30.00

Motioned by Marcia Ploplis. Seconded by Jordan Lupovici. All in favor.

Graduation Hoodies

Sweatshirt \$12.00

Hoodie \$19.00

Initials on the sleeve \$3.50

The grad committee will put \$20.00 towards each purchase.

Motioned by Alex Andreiasi. Seconded by Isabelle Belanger. All in favor.

Halloween Dance, Food Truck and Scholastic Event

Friday, October 27th @ 5 – 8:30

\$10.00 includes the dance, beverage and fun!

Motioned by Nathalie Mancini. Seconded by Martha Farley. All in favor.

5.2 Fundraising:

6. New Business:

6.1 Elect Chair

Motion to elect Marcia Ploplis as Governing Board Chair for the 2023-2024 school year by. Motioned by Marcia Ploplis. Seconded by Jordan Lupovici. All in favor

6.2 Secretary

Motion to elect Pary Skarogiannis as secretary. Motioned by Pary Skarogiannis. Seconded by Jordan Lupovici. All in favor.

6.3 Appoint Community Representatives (Betty and Jim MacKinnon)

6.4 Internal Rules of Management

All in agreement to maintain status quo.

6.5 Review Recommendations from the GB Annual Report

There were no recommendations.

6.6 Establish Daycare Advisory Committee (upon request)

There was no demand from the Beacon Hill Daycare Parents to establish a Daycare Advisory Committee for the 2023-24 school year.

6.7 Emergency Preparedness Plan

Natalie Maurice shared the binder with the Governing Board,

6.7 AVAB Plan

Natalie Maurice explained that the school board has come up with a standard template for all its school and centers to use.

Motioned by Pary Skarogiannis. Seconded by Marcia Ploplis. All in favor.

6.9 Beacon Hill Evaluation and Reporting Plan – Standards and Procedures

Natalie Maurice explained that the Beacon Hill staff has an internal document outlining the evaluation and reporting for students.

6.10 LBPSB Commitment to Success Consultation Launch

6.11 Prepare and Adopt GB Operating Budget 2023-24

The board reached a consensus that the GB Operating Budget can be used for refreshments. We have not received the budget as of yet.

6.12 Schedule GB Meetings for 2023-24

September 28th. November 29th. February 15th. May 2nd. June 13th.

- 7. Correspondence:** There is no correspondence to share or report on.
- 8. Date and Times of Meetings:** The next Governing Board meeting will take place on Thursday, November 29th, 2023.
- 9. Adjournment:** Motioned by Alex Andreiasi at 6:38. Seconded by Katherine Malard. All in favor.