

BEACON HILL ELEMENTARY SCHOOL

Governing Board Minutes

170 Alton, Beaconsfield

Thursday, September 26th, 2024 – 6:00 PM

Attendance: Jennifer Dolik, Marcia Ploplis, Kim Policarpio, Natalie Maurice, Nathalie Mancini, Jeff Pyper, Isabelle Belanger, Marie France Cousineau, Katherine Malard, Jordan Lupovici, Julia Di Staulo, Annie Smith, Andrea Ward, Catherine Fini, Marie Pierre Khouzam, Elizabeth Loeb, Lynn Milburn

Regrets: Jordan Lupovici, Betty and Jim MacKinnon

Territorial Land Acknowledgement

1. **Approval of Agenda** – Motioned by Jennifer Dolik. Seconded by Isabelle Belanger. All in favor.
2. **Approval of Minutes of June 5th, 2024 and June 20th, 2024 meeting** – Motioned by Annie Smith. Seconded by Jeff Pyper. All in favor.
3. **Public Question Period** – No public present.

4. Reports:

4.1 Principal / Staff

Principal's Report – September 2024

We have had a great start to the school year. We are at 286 students and continuing to grow. We welcomed many new families to Beacon Hill this year. All students have settled into their routines with their teachers.

Staff Information:

I would like to welcome Jeff Pyper who will be teaching Grade 2 and providing some resource support.

We say welcome back to Jennifer Dolik– our new daycare technician! And we bid farewell to Martha Farley – who has taken her retirement.

Cheryl La France will be staff assistant for the 2024-25 school year She acts as the principal in my absence from the building. She also is a representative for our Anti – Violence and Anti – Bullying Policy.

The Beacon Hill staff has signed up for various committees.

Thoughtful Thursdays will start up Thursday, October 3rd

Lockdown, Fire and Emergency Evacuation Drills

We have completed 5 fire drills and 1 lock down.

Our Emergency Preparedness Committee has been given various duties and the binder has been updated as well (and signed by the Regional Director).

The Orange Shirt Committee is working on activities for September 30th. The entire school will be encouraged to wear orange to recognize the day.

We have Grade 6 students registered for the Kindness Committee.

Staff Report

September 5, 13 and 17 and October 1: Fire drill practice.

September 19: Lock down drill.

September 18: Picture Day.

September 24: Ultimate Frisbee tournament (grade 5) at Terra Cotta Park.

September 26: The entire school participated in the Annual Terry Fox Walk/Run, which was then followed by a staff vs grade 6 soccer baseball game. Home and School provided popsicles to all students.

September 30: Orange Shirt Day and Student Count Day

4.2 Parent Rep

There is no report.

4.3 Home and School

Home and School GB Report-Sep 26, 2024

Catherine Fini

H&S membership: 37 members thus far (campaign still ongoing). 50 last year.

AGM/First meeting: Sep 16th, in person. Low turnout; 10 in attendance including Mrs. Maurice and Mrs. Lynn. Only 7 members (quorum just met). Appointed 1 member to the exec committee for 2-year term (Lisa Taylor joins us as VP).

Annual President Report 2023-24: see attached

Calendar of Events 2024-25: see attached. Events and fundraisers were already approved by GB in June 2024

What else is H&S up to? (Not already listed on Calendar of events):

- Teacher wish list granted- classroom prizes for gr 5/6 teacher, instrument repairs and helping to fund rentals for band this year
- Mural/stencils for the library and around school -by studio Ouest, funded by H&S
- Working on a commemorative plaque for Anne Mumme and updated plaque for Carolyn Waldo

Seeking approval:

- 1) Mitchell's Soup fundraiser-price to parents TBD. Details will be presented at the meeting.

Motioned by Nathalie Mancini. Seconded by Isabelle Belanger. All in favor.

- 2) Enfant et Compagnie: after school activities: treat as a fundraiser going forward: add \$5 to each activity per child per session. This was requested in June 2024. We would like to revisit this idea with a new plan!

Motioned by Marie France Cousineau. Seconded by Elizabeth Loueb. All in favor.

4.4 Daycare

Daycare Governing Board Report-September 28, 2023

The Beacon Hill SEED (lunch/daycare) program has had a great start to the school year! We have been spending this time organizing our groups, routines, and connecting with the students. We are looking forward to easing into our year and starting all the fun activities we have planned.

The MEQ increased SEED Program fees over the summer. The new fee structure is explained in the attached document.

Lunch \$2.63/day

Daycare \$9.50/day

Ped days \$16.00/Supervision Fee

Lunch

Lunch is running smoothly, with the K4/K5 now fully integrated, we have extended lunch 3 times a week,

T- Th. We are hoping to add lunch activities for all grades starting mid-October.

Daycare

We have 7 groups in Daycare, with a total of 157 students.

Our daily routine:

Attendance in groups

Outside

Homework/Quiet Reading:

- Gr 1-3: twice a week
- Gr 4-6: three times a week

Programming (including art, crafts, science)

Indoor play – building block, board games, tabletop games, reading etc.

Each group will be assigned a day for gym, iPad, park/tennis courts.

We will be **cooking** one week a month throughout the year starting in October. Each group will have a set day during that week.

Pokemon Club - grades 4-6, we are starting a Pokemon Club on Thursdays at Daycare from 3:00-3:30.

Activities - we are hoping to add after school activities starting in October through Enfant et Compagnie.

Merenda Catering – Home and School is continuing with our hot meal provider on Wednesdays and

Thursdays starting September 18.

Pizza Lunch - Home and School will be starting Pizza Lunches every Friday on Sep 20, 2024.

Ped Day

Ped Day Sept. 27 – Gaggle of Games (In house) - This will be a day full of games - GIGANTIC games, board games, racquet games, guessing games, building games, games using the tennis courts, park, baseball diamond, inside and outside the school! Registration is open until September 18, 2024.

4.5 Commissioner

No report.

5. Business Arising:

5.1 Field trips:

Allez Up – Downtown

Grade 6

Friday, November 29th, 2024

Train and Metro

8:00-2:30

1:9 Ratio

25\$ per student

Motioned by Kim Policarpio. Seconded by Annie Smith. All in favor.

Jouvence

Grade 5

Wednesday, February 5th, 2025 – Friday, February 7th, 2025

School Bus

8:00-2:30

230 \$ per student

Motioned by Marie Pierre Khouzam. Seconded by Katherine Malard. All in favor.

Salle Pauline Julien

K, Grade1 and Grade 2

Tuesday, December 3rd, 2025

School Bus

8:45-11:00

1:10 Ratio

0\$

Motioned by Marie Pierre Khouzam. Seconded by Jeff Pyper.

5.2 Fundraising:

6. New Business:

6.1 Elect Chair

Motion to elect Annie Smith as Governing Board Chair for the 2024-2025 school year.

Motioned by Annie Smith. Seconded by Kim Policarpio. All in favor.

6.2 Secretary

Motion to elect Nathalie Mancini as secretary. Motioned by Nathalie Mancini. Seconded by Isabelle Belanger. All in favor.

6.3 Appoint Community Representatives (Betty and Jim MacKinnon)

6.4 Internal Rules of Management

The only change made was to eliminate the staff report and combine the information into the principal report.

Motioned by Marie Pierre Khouzam. Seconded by Katherine Malard. All in favor.

6.5 Review Recommendations from the GB Annual Report

There were no recommendations.

6.6 Establish Daycare Advisory Committee (upon request)

There was no demand from the Beacon Hill Daycare Parents to establish a Daycare Advisory Committee for the 2024-25 school year.

6.7 Emergency Preparedness Plan

Natalie Maurice shared the binder with the Governing Board,

6.8 Beacon Hill Evaluation and Reporting Plan – Standards and Procedures

Natalie Maurice explained that the Beacon Hill staff has an internal document outlining the evaluation and reporting for students.

6.9 Prepare and Adopt GB Operating Budget 2024-25

The board reached a consensus that the GB Operating Budget can be used for refreshments. We have not received the budget yet.

6.10 SEED Rules and Regulations 2024-25

Motioned by Jeff Pyper. Seconded by Nathalie Mancini.

6.11 Schedule GB Meetings for 2024-25

September 26th. November 27th. February 13th. April 23rd. May 28th.

7. Correspondence: There is no correspondence to share or report on.

8. Date and Times of Meetings: The next Governing Board meeting will take place on Wednesday, November 27th, 2024.

9. Adjournment: Motioned by Kim Policarpio at 6:30. Seconded by Jennifer Dolik. All in favor.

