

# BEACON HILL ELEMENTARY SCHOOL

## Governing Board Minutes

170 Alton, Beaconsfield

Thursday, February 17th, 2022 – 6:30 PM

**Attendance:** Jennifer Dolik, Betty and Jim MacKinnon, Catherine Fini, Celena Scheede – Bergdahl, Gareth Lim, Ian Chuprun, Marcia Ploplis, Nathalie Noiseux, Pary Skarogiannis, Natalie Maurice, Cassandra Benneter, Jasmine Lacombe, Isabelle Belanger, Sabrina Sciascia, Marie France Antonucci

**Regrets:** Marilyne Boyer

### *Territorial Land Acknowledgement*

- 1. Approval of Agenda** – Motioned by Ian Chuprun. Seconded by Celena Scheede – Bergdahl. All in favor.
- 2. Approval of Minutes of October 7th, 2021 meeting** – Motioned by Catherine Fini. Seconded by Nathalie Noiseux. All in favor.
- 3. Public Question Period** – No public present.

#### **4. Reports:**

##### **4.1 Principal**

#### PROMOTIONAL VIDEO

In October – we filmed / edited the Beacon Hill Promotional Video for Kindergarten OPEN HOUSE 2022! The Open House Committee is busy working and planning for the January Virtual Open House.

#### READING INTERVENTION

Beacon Hill welcomed back Alex Wilson – who will be providing reading intervention and support for students in Grade 2, 3 & 4. The program is called RATRAPPAGE and will help bridge the gaps in literacy. She will be here 3 times a week until the end of June.

#### INTEGRATION AIDE SUPPORT

We have added hours for integration aide support in our classrooms. We would like to welcome Anne Lockwell to the Beacon Hill Team.

VACCINATION CAMPAIGN On February 1<sup>st</sup>, we had our second vaccination clinic at Beacon Hill. 5 – 11 year old children will be eligible to be vaccinated either at school or at a vaccination site. Lynn and I will be working on this to ensure a smooth day for those who participate.

## 4.2 Staff

Jan. 3-9: Online teaching/learning

Jan. 17: Snow Day

Jan. 19: Virtual Open House

Jan. 27: Reports went home

Feb 1: Vaccination clinic at BH

Feb. 2: Some classes participated in our first ever, Global School Play Day. It is held on the first Wednesday of February and its focus is to raise awareness about the necessity and benefits of unstructured play. February 4, 2015 was the first annual Global School Play Day for students in schools around the world.

Feb. 3: Parent Teacher Interviews (by appointment only)

Feb. 7-11: Teachers were spoiled by Home & School with lots of surprises and goodies for Teacher Appreciation Week.

Feb. 21-25: Carnival Week

## 4.3 Parent Rep

Please see attached.

## 4.4 Home and School

**Seeking APPROVAL:** TCBY Fundraiser in June (only 2 pizza fundraisers that month)  
Frozen yogurt delivered to the school in the PM.

RED added since last meeting

### **SUMMARY OF FUNDRAISERS/EVENTS:**

55 H&S members

### **Fundraisers since September 2021:**

Ongoing pizza lunches-Round 2 store open until Feb 20 for dates Mar-June

Fred's Halloween box-raised \$ for children living with type 1 diabetes

New School clothing

Pre-loved school clothing -60 new bundles added in Feb

School supplies

Scholastic virtual book fair

Super Recyclers

Grad holiday basket draw

Online: TRU-Earth, Flip Give, Lovable Labels

Other-Donations still coming in for-Pearson Educational Foundation-equity and inclusivity fund

Donations towards Staff Appreciation Week

**H&S has helped to fund the following so far:**

Welcome back refreshments for staff

Teacher's wish list granted: 3x buddy benches

Pink Anti-bullying T-shirts for all students and staff purchased-delivered in December!

Nov 11 Piper

Jungle Sport partly subsidized (May 24-27)

Pumpkin patch: pumpkins for all students & for seniors (BHCA and Maxwell residence)

Grad hoodies

Tulip bulbs planted in front garden

Holiday treats for staff: raffle/bath & body soaps/coffee & baked goods

Scholastic virtual book fair-funds back to teachers for books etc

4 Xmas trees set up in front of school

20 books donated by QFHSA to add to STAFF organized holiday baskets

Bad monkey popcorn bags provided to students for movie day on Dec 20

Retirement gift to Barb Adler

Teacher's wish list granted: new gym equipment-Hoola hoops, dodgeballs, basketballs, and

playground balls.

Staff Appreciation Week-daily treats from Feb 7-11 including a raffle and catered lunch

**Coming up:**

Pizza lunches Round 2: March to June dates (online)

Another virtual Scholastic book fair

Spring Super Recyclers-April 5/6

Winter carnival-bingo prizes/ snack for movie day/ gift cards for Just Dance competition

Foster Child-campaign to raise funds

Spring Fundraising campaign-H&S & Grad fundraiser -Felix and Norton cookies 2-4

flavors/cost \$6 for a bag/ sell for \$10 (approved at Dec meeting)

and other-Celena presenting

Dress down day to raise funds for Grad

Grad activities and party-TBD (Celena)

Art Gala/BBQ outside? Pending covid restrictions

## **4.5 Daycare**

The daycare has been in full swing since coming back from our extended holiday break. Barbara Adler retired at the holiday break. I am very happy to be here as the new daycare technician and have felt a warm welcome from the staff and the community. I came from Sherbrooke Academy Junior where I worked for the past 4 years in the daycare as K4 educator and replacement daycare technician.

### **Taxes**

We are now getting ready for tax season. Statement of Accounts were sent Monday Feb 7 with a note for parents to please settle accounts so that we can issue tax receipts. An ESD memo was also sent with information regarding 2021 taxes, the tax process for daycares and the relevant dates. Tax receipts will be sent on or before February 28, 2022.

### **Hop Hop**

Since the holiday break the daycare has been very busy. We have introduced the Hop Hop app for daycare families which we have offered for free. We have about 90 percent of the families using it and have had very positive feedback. It enables the children to be ready for pickup at the arrival time of the parents. We have also introduced only one door for daycare drop-off and pickup, which is the Gr 4/5 door off the parking lot, at the bottom of the champ's square. This makes it much simpler for the parents, the children and the staff upon arrival and departure.

### **Daycare Events**

We have had 2 ped days – one on January 21, and another on February 4. The Winter Wonderland ped day on January 21 was a lot of fun with outdoor activities such as sledding (one group on the big hill), snow play, followed by hot chocolate, indoor snowball fight, winter crafts and popcorn as an afternoon snack. The February 4 Olympic Celebration ped day was a huge success and a lot of fun as well. We made Olympic rings in the snow, went sledding, curled outside (custom made curling center in the courtyard) and inside in the gym, had mini hockey games on custom made mini-ice rinks, Olympic crafts, coloured flags, made an edible Olympic Torch for snack, and watched the opening ceremonies.

The older daycare group went skating at the rink on January 27 during after school daycare and will be going February 11 weather permitting.

Our first pizza day was January 28 – thank you to Home and School and the lunch staff for organizing and distributing the pizza. Always a favorite lunch for the students!

### **Coming up:**

Feb 14 ped day – Valentine's Day Extravaganza! Children will be decorating cookies from Brownhouse cookies in Pointe-Claire and enjoying a day of fun Valentine's Day activities.

Feb 18 ped day – Jersey Day Jubilee! Children will be wearing their favorite team jersey or costume, enjoying a day of fun games and activities including a popcorn snack.

After March 28 our staff will be fully certified in CPR.

### **Daycare Business**

I am requesting approval for the activity fees for the following ped day:

March 29 ped day – Spring has Sprung! Springtime activities indoors and out, including making bird feeders, scavenger hunt, crafts, special spring snack and fun games to celebrate the warmth! We would like to charge an activity fee of \$10 dollars to cover the cost of supplies.

June 4 ped day – This is our last ped day and we have Dynamix coming in for a full day of activities. We would like to charge a \$25 activity to cover the cost.

#### **4.6 Commissioner**

Please see attached.

### **5. Business Arising:**

#### **5.1 Field trips:**

##### **Cross Country Ski Day – Fritz Farm**

Tuesday, February 22<sup>nd</sup>, 2022

School Bus

Grade 4, 5 & 6

1:6 Ratio

\$5-7

Motioned by Marie France Antonucci. Seconded by Isabelle Belanger. All in favor.

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Motioned by Jasmine Lacombe. Seconded by Marie France Antonucci. All in favor.

June 4 ped day – This is our last ped day and we have Dynamix coming in for a full day of activities. We would like to charge a \$25 activity to cover the cost.

Motioned by Isabelle Belanger. Seconded by Ian Chuprun. All in favor.

#### **5.2 Fundraising:**

Home and School TCBY in June.

Motioned by Ian Chuprun. Seconded by Jennifer Dolik. All in favor.

Grade 6 Graduation Fundraiser

Online Soaps and Plantables.

Motioned by Gareth Lim. Seconded by Nathalie Noiseux. All in favor.

## **6. New Business:**

### **6.1 Prepare and adopt GB Operating Budget 2021-22**

Motioned by Nathalie Noiseux. Seconded by Isabelle Belanger. All in favor.

A discussion was had as to how to spend the \$411.00. Suggestions were an end of year meeting for GB members. It was also mentioned that last year the GB used these funds to buy a graduation banner. Natalie Maurice is under the impression that this is not permitted as GB funds need to be for speakers, babysitting fees for members if needed or anything that revolves around the GB meetings, Natalie Maurice will ask for further clarification and report the information back to the Governing Board.

### **6.2 Principal Criteria 2022-23**

Motioned by Gareth Lim. Seconded by Catherine Fini. All in favor. A question was asked by Ian Chuprun if this is something that the GB must do every year. Natalie Maurice explained that it is a yearly requirement. Marcia Ploplis suggested that if the GB is happy with the current criteria – with the removal of the last paragraph mentioning the previous administration's retirement – the GB can submit this one. A deadline of February 25<sup>th</sup> was giving to the members to provide any feedback to the Chair.

### **6.3 Subject Time Allocation**

Natalie Maurice explained that the same program of instruction will continue for the 2022-23 school year – early immersion. The allocation for specialist time is being discussed at Staff Council. More information of potential changes / or status quo to be brought back to Governing Board.

### **6.4 Code of Conduct 2022-23**

Motioned by Nathalie Noiseux. Seconded by Sabrina Sciascia. All in favor. Ian Chuprun suggested moving the last two paragraphs on the first page to make a better flow. This was agreed upon and the document will reflect this change. Betty MacKinnon asked if every parent signs the document. Natalie Maurice said yes, and we send reminders to those who don't.

### **6.5 Anti – Violence and Anti – Bullying Policy 2022-23**

Motioned by Ian Chuprun. Seconded by Jennifer Dolik. All in favor. Betty MacKinnon asked if this document is board wide? Natalie Maurice explained that every school and center are required to have an AVAB Policy and it is to be posted on their respective websites. Gareth Lim asked if there was a way to condense the document. Natalie Maurice explained that the Code of Conduct is shorter and does cover some of the points. Traditionally all the AVAB Policies tend to be lengthy. She thanked him for this feedback and will share with the school board. Betty MacKinnon said that she could tell a lot of time and care was put into this document. All agreed.

### **6.6 Walking Distance Permission Form 2022-23**

Motioned by Jasmine Lacombe. Seconded by Marie France Antonucci. All in favor.

### **6.7 Budget Consultation 2022-23 (responses due by March 31<sup>st</sup>, 2022)**

Marcia Plopis suggested that members can send their responses to the school board directly. If the members chose – they may also send them to her by March 11<sup>th</sup> and she will put a response together from the Beacon Hill Governing Board.

### **6.8 Fence**

DRAFT:

Concerns about the lack of the fence at Beacon Hill were brought to Natalie Maurice's attention. She then brought the concern to Paul St. Denis – the Region 1 building manager. There were questions regarding what type of fence was to be installed. What would the parameters / boundaries be? Natalie Maurice explained that she understood it would be to divide the school and city properties. There would need to be a lot of gates so students have access to the bus path, the drop off, the park and the soccer field. Natalie Maurice will go back to the school board to ask for further clarifications. Information will be provided back to the Governing Board.

AMENDED:

*Natalie Maurice brought to the Governing Board's attention that someone (not clear as to who) has inquired about the possibility of the school installing a fence around the perimeter of the school property. This raised a number of questions which could not be answered at the time and elicited some strong concerns against such an installation. Natalie said that she would consult with the building manager to get more information. No plans were agreed upon and nothing was resolved.*

- 7. Correspondence:** There is no correspondence to share or report on.
- 8. Date and Times of Meetings:** The next Governing Board meeting will take place on May 12<sup>th</sup>, 2022 on at 6:30 pm.
- 9. Adjournment:** Motioned by at Nathalie Noiseux at 7:29. Seconded by Isabelle Belanger. All in favor.