

# BEACON HILL ELEMENTARY SCHOOL

## Governing Board Minutes

170 Alton, Beaconsfield

Thursday, April 28th, 2022 – 6:30 PM

**Attendance:** Jennifer Dolik, Betty and Jim MacKinnon, Catherine Fini, Celena Scheede – Bergdahl, Gareth Lim, Ian Chuprun, Marcia Ploplis, Nathalie Noiseux, Natalie Maurice, Cassandra Benneter, Jasmine Lacombe, Isabelle Belanger, Sabrina Sciascia, Marilyne Boyer

**Regrets:** Pary Skarogiannis, Marie France Antonucci

### *Territorial Land Acknowledgement*

- 1. Approval of Agenda** – Motioned by Ian Chuprun. Seconded by Celena Scheede - Bergdahl. All in favor.
- 2. Approval of Minutes of February 17<sup>th</sup>, 2022 meeting** – Motioned by Gareth Lim. Seconded by Cassandra Benneter. All in favor. Amendment to Fence discussion was made.
- 3. Public Question Period** – No public present.

#### **4. Reports:**

##### **4.1 Principal**

The office has been getting ready for next year. We currently have 283 students registered for next year. We will have 2 classes at each level.

All the staff from region 1 attended a workshop on Monday, March 28<sup>th</sup>: Uncovering Change: Towards a Collective Collaborating Community presentation by Delia Noel and Wissam Assouad.

Region 1 has a new Regional Director – Kathleen O'Reilly. We wish Debi Dixon the best in her new role as Regional Director for Region 3.

The second round of Interim report cards were sent out April 14<sup>th</sup>.

The Our School Survey results were sent out to all teachers. I had the opportunity to go and visit each class to share and discuss the results with the students. It was very enlightening to have the conversations as to why certain results came in as they did. The students were very comfortable and were eager participants.

Kindergarten teachers will be filling out surveys regarding Child Development in Kindergarten April 7<sup>th</sup> and April 8<sup>th</sup>. This is a survey that takes place across Quebec.

The K4 and K5 will be holding an in-person orientation day on the June 3<sup>rd</sup> Beacon Hill Ped Day in the morning. We will have two sessions and divide the groups in half. While the students are with the teachers - Lynn, Jenn and Natalie will meet with the parents in the Music Room.

Graduation for Grade 6 will be on Friday, June 17<sup>th</sup>. The ceremony will take place – in-person – with parents in the gym in the morning. We will then have a lunch and an activity in the afternoon for the students.

Articulations for high school are beginning. We are preparing to meet and share information with the high schools about our Grade 6 students.

The school continues with the painting project and things are looking good!

We have a committee to help develop the outdoor classroom. We have a representative from each Cycle. We will also be updating the hallways with mindfulness breaks – energy release activities and more! We are excited about this new and exciting initiative.

## **4.2 Staff**

Feb. 21-25<sup>th</sup>

Carnival Week (Weather was not very cooperative due to icy conditions)

Feb. 22<sup>nd</sup>

Teachers and students celebrated 2-22-2022 in many different ways (dressing up as twins, wearing two of something, etc.)

Feb. 23<sup>rd</sup>

Pink Shirt Day

Feb. 24<sup>th</sup>

Tuque Thursday

Feb. 25<sup>th</sup>

Pj's, breakfast and a movie

March 17th:

Wear Green and Wacky Hat Day

Donations of 580.00 were collected for Sponsor Child

April 8th:

Final Contestants did their public speaking presentations in the gym and the school watched over ZOOM

### 4.3 Parent Rep

Please see attached.

### 4.4 Home and School

**Seeking APPROVAL:** TCBY Fundraiser in June (only 2 pizza fundraisers that month)  
Frozen yogurt delivered to the school in the PM.

RED added since last meeting

#### **SUMMARY OF FUNDRAISERS/EVENTS:**

55 H&S members

#### **Fundraisers since September 2021:**

Ongoing pizza lunches-**Round 2 store open until Feb 20 for dates Mar-June**

Fred's Halloween box-raised \$ for children living with type 1 diabetes

New School clothing

Pre-loved school clothing -60 new bundles added in Feb

School supplies

Scholastic virtual book fair

Super Recyclers

Grad holiday basket draw

Online: TRU-Earth, Flip Give, Lovable Labels

Other-Donations still coming in for-Pearson Educational Foundation-equity and inclusivity fund

**Donations towards Staff Appreciation Week**

#### **H&S has helped to fund the following so far:**

Welcome back refreshments for staff

Teacher's wish list granted: 3x buddy benches

Pink Anti-bullying T-shirts for all students and staff purchased-**delivered in December!**

Nov 11 Piper

Jungle Sport partly subsidized (May 24-27)

Pumpkin patch: pumpkins for all students & for seniors (BHCA and Maxwell residence)

Grad hoodies

Tulip bulbs planted in front garden

Holiday treats for staff: raffle/bath & body soaps/coffee & baked goods

**Scholastic virtual book fair-funds back to teachers for books etc**

**4 Xmas trees set up in front of school**

**20 books donated by QFHSA to add to STAFF organized holiday baskets**

**Bad monkey popcorn bags provided to students for movie day on Dec 20**

**Retirement gift to Barb Adler**

**Teacher's wish list granted: new gym equipment-Hoola hoops, dodgeballs, basketballs, and playground balls.**

Staff Appreciation Week-daily treats from Feb 7-11 including a raffle and catered lunch

**Coming up:**

Pizza lunches Round 2: March to June dates (online)

Another virtual Scholastic book fair

Spring Super Recyclers-April 5/6

Winter carnival-bingo prizes/ snack for movie day/ gift cards for Just Dance competition

Foster Child-campaign to raise funds

Spring Fundraising campaign-H&S & Grad fundraiser -Felix and Norton cookies 2-4

flavors/cost \$6 for a bag/ sell for \$10 (approved at Dec meeting)

and other-Celena presenting

Dress down day to raise funds for Grad

Grad activities and party-TBD (Celena)

Art Gala/BBQ outside? Pending covid restrictions

**H&S Calendar 2022-23: Anticipated Events & Fundraisers**

Last updated April 21, 2022: Includes any services/events/fundraisers that are hosted by H&S, or funded in part by H&S, or whereby H&S volunteers are requested. *(Dates may change after LBPSB events are posted, i.e. open houses, and fundraisers may be added if approved at a later date)*

**FUNDRAISERS in yellow require GB approved**

**H&S Meetings in the building-pending covid protocol**

<b>DATE</b>	<b>EVENT</b>	<b>NOTES</b>	<b>Volunteers needed</b>	<b>GB-Approved?</b>
Aug -2022	School Supplies & Clothing Pick-up	5:00-6:30 TBD	BH bus loop: 3 volunteers	
Sep -2022	Curriculum Night –Did not happen in 2021 (covid) Was virtual in 2021	GB AGM, membership table & clothing orders	President speech, VPs at table- Pending covid protocols: 2-3 volunteers	
Sep-2022	Picture day	H&S volunteers in 2020 (not in 2021)	2 volunteers: Pending covid protocols	
Sep or Oct-2022	Terry Fox Run	H& S provides popsicles	1-2 volunteers- Pending covid protocols	Principal has requested approval for this fundraiser

				in the past
Sep-2022	Jungle Sport (moved from May 2022)	School and company have insurance (H&S insurance not necessary)	No volunteers/ Pending covid restrictions	Principal requests Approval for this event
Sept or Oct 2022	New School Clothing order	Distribution Via kiddie mail in Nov	None	
Oct 2022	Fred's Halloween box	Funds to charity- Diabetes (no dress down as additional fundraiser in 2021 due to conflict with Terry Fox)	None	
Oct 2022	Pumpkin patch activity/fundraiser?	2021: 300 pumpkin for all to decorate/ Grade 5 classes (40) to BHCA residents		Was not a fundraiser in 2021- H&S paid for
Nov 2022	Online Fall Fundraising campaign:  Did not hold fundraiser in 2021 because : 1(Grad basket focus. 2) Holiday canned food drive focus  3) No specific goal to fundraise for-ex outdoor classroom equip 4) we have additional funds from pizza lunch and reserve this year. Will do spring instead	Online-fundraisers TBD -ideas include Felix Norton/  Bo Sapin wreaths/trees  Coffee/greeting card boxes/Calendar...	1-2 at pickup (outside-residence or BH school loop)	
Nov 2022	Vaccination (Gr 4)	Snack and juice	2- Pending covid protocols	
Oct or Nov 2022	Grad fundraiser-holiday themed baskets	Note-babysitting course does not require approval)		

Nov 2022	Teachers Convention-online in 2021	100\$/teacher	None	
Nov 2022	Super Recyclers		None	
Dec 2022	Holiday gift shop-TBD		10-pending covid restrictions	
Jan 2023- Date TBC	Calendar with sponsors	Editions Vaudreuil flip calendar		
Jan 2023	Open House	H&S Membership table	Pending covid protocols	
April 2023	Spring Fundraiser	Online-products TBD		
Feb 2023	STRAW week. Online Donations requested	& various initiatives through the year	Pending covid protocols	
Feb 2023	Carnival Week	Bingo Prize, snack, Ice wall and photo, just dance prizes	Ice wall coordinator and multiple volunteers -Pending covid protocols	
April 2023	Art Gala	Did not happen 2021	10-15-Pending covid protocols	
April 2023	Super Recyclers		None	
March 2023 (St- Patrick's Day?)	Foster/Sponsor Child	2 events to raise funds for Plan Intl Canada	Coordinator to set up campaign in school- Pending covid protocols	
May 2023	New Parents Visit & Preparing for high school workshop	Promote items +H&S Membership table	Pending covid protocols	

May 2023	Vaccination (grade 4)	Snack and juice	2- Pending covid protocols	
June 2023	BBQ-	Did not happen 2021-Need volunteers next day too/ or combine with art gala?	10-15- Pending covid protocols	
June 2023	New School Clothing order online	Distribution Via kiddie mail in Nov	None	
June 2023	School Supplies order online		None	
June 2023	Grad party		Multiple parent volunteers	
June 2023	TCBY Fundraiser	3x food fundraisers per month		
Various dates	PIZZA: dates TBD 2 Runs: Up to 25 dates total	3 food fundraisers according to LBPSB food policy/plan pizza days around trips and sports	2-3: in 2021/22 lunch & daycare staff helping	
Various dates	Online donation requests for Grad and H&S			
Various dates	Book fair-scholastic (Literacy day Jan)			
Various dates-ongoing	Ongoing fundraisers (shopify) Tru Earth, (20% back), Flip Give (% back), used			

	clothing (100%)			
	Lovable lables (20%)			

**Pizza Dates: TBC**

(3 food fundraisers according to LBPSB food policy/plan pizza days around trips and sports)

**Tournaments/Sporting Dates: TBC**

**Home & School Meetings: Virtual unless otherwise noted: All Monday**

Dates TBC: 6-8 total

**Other important dates to remember (to avoid conflict with H&S events)**

Dec: Grade 5 Bake sale-funds for Jouvence (not H&S fundraiser)

Jan: Jouvence trip

June: Grad trip

**Other Grad fundraisers to be approved at a later date**

**Insurance required for:** Jungle Sport (not H&S-just school insurance)/ Blanket Food insurance for Pizza and other/ Super Recyclers/ Food Truck

**4.5 Daycare**

The daycare has been moving along since our last meeting. Our numbers are increasing slowly as people go back to working in person. We continue to receive positive feedback regarding HopHop, with about 95 percent of families registered.

**Daycare Events**

We have had 1 ped day since our last meeting on February 17. The February 18 ped day was cancelled due to a Snow Day. As a result, the Jersey Jubilee ped day was moved to March 29 and included fun indoor/outdoor activities, a special snack, and hot chocolate for the children. We are now posting pictures of our daycare activities on Facebook every 2 weeks so that our community can



We had a fun cookie decorating activity for the whole daycare on April 14, as a special treat before the Easter long weekend.

Pizza day continues to be a success – thank you to Home and School and the lunch staff for organizing and distributing the pizza. Always a favorite lunch for the students!

All of our staff is now updated in their CPR credentials as we had a course on March 28.

### **Coming up:**

June 4 ped day – This is our last ped day and we are happy to have Dynamix coming in for a full day of activities.

### **Daycare Business**

We would like to increase our lunch fees to \$2.50/day from \$2.25. This would help offset the rising cost of inflation, including the cost of supplies, and the aftereffects of the pandemic.

Motioned by Catherine Fini. Seconded by Nathalie Noiseux. All in favor.

We will be asking families to pay for their own HopHop account starting next year. The cost will be \$21/year per family.

#### **4.6 Commissioner**

No report.

### **5. Business Arising:**

#### **5.1 Field trips:**

##### **Intermiel - Mirabel**

Friday, May 20th, 2022

School Bus

8:45 – 2:15

Grade K4 & K5

1:6 Ratio

\$25.00

Motioned by Ian Chuprun. Seconded by Nathalie Noiseux. All in favor.

##### **Intermiel - Mirabel**

Wednesday, May 25th, 2022

School Bus  
8:45 – 2:15  
Grade 1 & 2  
1:10 Ratio  
\$25.00

Motioned by Ian Chuprun. Seconded by Nathalie Noiseux. All in favor.

**Intermiel - Mirabel**

2022  
School Bus  
8:45 – 2:15  
Grade 4  
Ratio  
\$25.00

Motioned by Ian Chuprun. Seconded by Nathalie Noiseux. All in favor.

**Ride and Bike – Santuaire Notre Dame de Lourde / Pointe des Cascades**

Tuesday, June 7<sup>th</sup>, 2022

School Bus  
8:30 – 4:00  
Grade 5  
1:12 Ratio  
\$32.00

Motioned by Ian Chuprun. Seconded by Nathalie Noiseux. All in favor.

**Dynamix**

Friday, June 17<sup>th</sup>, 2022

Walking  
1:00 – 4:00  
Grade 6  
1:12 Ratio  
\$24.00

Motioned by Ian Chuprun. Seconded by Cassandra Benneter. All in favor.

**Droulers – Iroquois Village**

Monday, June 20<sup>th</sup>

School Bus  
8:30 – 2:00  
Grade 3  
Ratio  
\$0

Motioned by Ian Chuprun. Seconded by Gareth Lim. All in favor.

### **BHS – Music Performance**

Wednesday, May 18<sup>th</sup>

Walking

9:00 – 12:00

Grade 5

1:10 Ratio

\$0

Motioned by Ian Chuprun. Seconded by Cassandra Benneter. All in favor.

### **Pool Days – Beacon Hill Pool**

Tuesday, June 21<sup>st</sup> and Wednesday, June 22<sup>nd</sup>

Walking

10:20 – 2:10

K4 – Grade 6

\$5 - 8

Motioned by Ian Chuprun. Seconded by Jasmine Lacombe. All in favor.

### **\* Previously approved October 7<sup>th</sup>, 2021- Lester B. Pearson Tournament Blanket Approval**

### **Junior Cross Country Run**

Monday, May 9<sup>th</sup>

School Bus

9:00 – 11:25 Kindergarten

9:00 – 1:20 Grade 1 & 2

Rain date: May 11<sup>th</sup> / May 12<sup>th</sup>

\$15.00

### **Track and Field**

Tuesday, May 31<sup>st</sup>

School Bus

9:00 – 2:05

Grade 5 & 6

\$15.00

## **5.2 Fundraising:**

### **Ukrainian Fundraiser – Red Cross**

May 13<sup>th</sup>

Students will be encouraged to bring a donation to support the Red Cross efforts. The Kindness committee will be overseeing the fundraiser and will help to create petals to give to the students to complete sunflowers for donations received.

Christine Barnes would also like to offer that Barnes Logistics, a company located in Kirkland, to match donations dollar for dollar up to \$500.

Motioned by Ian Chuprun. Seconded by Catherine Fini. All in favor.

Home and School Fundraisers for 2022-23

Motioned by Ian Chuprun. Seconded by Celena Scheede - Bergdahl. All in favor.

Grade 6 Graduation Fundraiser – Jellybean Guess and carwash

Motioned by Gareth Lim. Seconded by Nathalie Noiseux. All in favor.

## **6. New Business:**

### **6.1 Blanket Permission for Fundraisers**

SEPTEMBER-Terry Fox Run

OCTOBER-Fred's Boxes (or other boxes for trick or treating)

NOVEMBER-Poppy Drive

DECEMBER-Canned food and monetary donations for the Holiday Baskets

FEBRUARY-Club Dejeuner (King and Queen of Carnival)

MARCH-Sponsor Child

Grade 3 Book Sale

Monetary donations at concerts / shows / performances

DRESS DOWN DAYS for donations as they arise

SCHOLASTIC book fairs

Motioned by Jasmine Lacombe. Seconded by Ian Chuprun. All in favor.

### **6.2 Tournaments 2022-23**

\$5.00 – \$15.00 approximate fee.

Motioned by Ian Chuprun. Seconded by Cassandra Benneter. All in favor.

### **6.3 School Supply Lists**

Motioned by Isabelle Belanger. Seconded by Celena Scheede - Bergdahl. All in favor.

### **6.4 Consumable Fees**

Motioned by Celena Scheede - Bergdahl. Seconded by Ian Chuprun. All in favor.

### **6.5 Calendar / Important Dates 2022-23**

Natalie Maurice presented the 2022-23 calendar.

### **6.6 Service Contracts for Tutoring / Francisation 2022-23**

Motioned by Isabelle Belanger. Seconded by Nathalie Noiseux. All in favor.

### **6.7 Our School Survey**

Natalie Maurice presented the results of the survey to the Governing Board. As well, Natalie Maurice went to all the classes who participated in the survey to follow up and

share results. This practice is very valuable to help better understand the data and to engage constructive conversations with the students. The teachers were also present.

### **6.8 Five Year Plan – Fence**

The five-year plan was shared with the Governing Board members. Natalie Maurice explained that the items on the list may not necessarily be taken care of within the five years as other priorities emerge from other schools and centers within the school board.

Continued discussion was had regarding potentially having a fence at Beacon Hill. Teachers and daycare voiced their concerns regarding the area by the parking lot.

Discussion continued regarding the pros and cons of having a fence either partially or around the school property.

Marilyne explained that this is something that can be put on the Five Year Plan – but can be removed at any time.

The discussion has been tabled to June.

### **6.9 Subject Time Allocation**

The subjects (specialist time) have not changed for the 2022-23 school year. The time assigned per release was standardized so that all students from Grade 1 – Grade 6 receive equal amounts of Drama, Music and Physical Education.

### **6.10 Response for GB Funds**

As clearly stated in the GB Manual, the GB expenses are for the **GB's operating expenses**.

At the beginning of each year, the governing board should decide how the budget will be used. The allocation is intended for **operating expenses**, such as: postage, photocopying, meeting refreshments, training materials, etc.

Participation on a governing board is of a voluntary nature. However, a governing board may decide to defray some baby-sitting or transportation costs if the need arises. This is a decision of the governing board and should be discussed early in the year. It is important that all members understand what expenses will be covered by this operating budget in order to avoid any misunderstanding later.

No decision was made on spending the funds for the 2021-22 school year.

- 7. Correspondence:** There is no correspondence to share or report on.
- 8. Date and Times of Meetings:** The next Governing Board meeting will take place on June 9<sup>th</sup>, 2022 on at 6:30 pm.
- 9. Adjournment:** Motioned by at 8:28 by Ian Chuprun. Seconded by Gareth Lim. All in favor.

