

GENERAL ASSEMBLY OF PARENTS 2022-2023

Beacon Hill Elementary School

Minutes – September 28, 2022

**Attendance:** Jennifer Karibian, Betty and Jim MacKinnon, Gareth Lim, Marcia Ploplis, Nathalie Noiseux, Natalie Maurice, Nathalie Mancini, Pary Skarogiannis, Isabelle Belanger, Marie France Cousineau, Katherine Malard, Tara Beach, Melissa Samuel, Catherine Fini, Lynn Milburn

1. Opening of the Meeting
2. Naming of Secretary  
Lynn Milburn named as temporary secretary motioned by Nathalie Mancini, seconded by Nathalie Noiseux. Unanimous
3. Approval of the agenda  
Motioned by Catherine Fini, seconded by Melissa Samuel. Unanimous
4. Approval of Minutes of last year's General Assembly of Parents  
Motioned by Catherine Fini, seconded by Nathalie Noiseux. Unanimous
5. Role and Function of the Governing Board, Parents' Committee, SNAC and PPO  
Marica explained the roles and functions of the Governing Board.
6. Election Procedure  
Not applicable.
7. Nomination of Elections Officials: President and secretary of election and ballot counters.  
Not applicable.
8. Governing Board
  - 8.1 Introduction of the current members on Governing Board  
Members in attendance were introduced.
  - 8.2 Election of new Governing Board Parent Representatives  
There are currently 3 positions available and three parents interested / present. No election necessary.
  - 8.3 Presentation of Annual Report  
The Annual Report is available on the website and was sent to the community in the back-to-school package.
  - 8.4. Naming of the new Governing Board Parent Representatives

Welcome to Tara Beach. Katherine Malard. Melissa Samuel.

8.5 Survey to establish if there are any elected GB parent representatives that both have a child on an IEP and who are interested in becoming the school's IEP Representative / liaison to SNAC. Natalie Maurice explained SNAC.

8.5.1 Vote by assembled parents on whether to fill the optional IEP Representative position.

Unanimous.

8.5.2 Election of the IEP Representative. Tara Beach volunteered / acclaimed.

Motioned by Isabelle Belanger, seconded by Nathalie Noiseux. Unanimous.

8.6 Election of substitutes. There were no extra parents present to elect.

## 9. Parent's Committee

Natalie Maurice explained the roles and functions of the Parent's Committee.

9.1 Parents' Representative Report – no report.

9.2 Election of Parent Delegate

Catherine Fini volunteered. Unanimous

9.3 Election of the Alternate Parent Delegate

Katherine Malard volunteered. Unanimous

## 10. Formation of a Parent Participation Organization (PPO), if applicable.

10.1 Roles and Functions of the PPO

10.2 Decision regarding the Formation of a PPO

It was decided there will be no PPO.

## 11. Destruction of Ballots

There was no election.

12. Date of first meeting: September 28<sup>th</sup>, 2022

13. Meeting adjourned at 7:20 pm. Motioned by Nathalie Noiseux, seconded by Tara Beach.